

Northwood University
2020-2021 Academic Catalog

Addendum

The Academic Catalog is updated and published every year. The following content will be incorporated when next updated.

Topic
Admissions Criteria <ul style="list-style-type: none">• <u>DBA Requirements</u>
DeVos Graduate School <ul style="list-style-type: none">• New Programs<ul style="list-style-type: none">▪ <u>Master of Science in Leadership and Public Policy (MSLPP)</u>▪ <u>Graduate Certificate – Strategic Financial Leadership</u>

ADMISSIONS CRITERIA

MBA and MS Programs

Individuals who want to be considered for one of the DeVos MBA or MS programs must hold a four-year, U.S. baccalaureate degree or equivalent from a regionally-accredited institution. To be considered for admissions, a candidate must submit a complete portfolio for evaluation. A candidate's portfolio must consist of:

1. Complete a DeVos Online Application at: <http://www.northwood.edu/admissions/applications>
2. Current verifiable resume or curriculum vitae (CV)
3. Official Undergraduate Transcripts

An official transcript from all undergraduate institutions attended, including the institution where a baccalaureate degree was awarded are required. Photocopies or student-issued transcripts are not acceptable for admission. You may submit an unofficial copy of your transcript for review; however, DeVos still requires an official transcript to make an admission decision.

To meet graduate school application deadlines, please allow adequate transcript processing time. Registrars should send official transcripts in sealed envelopes directly to the graduate school.

Northwood University
Attn: DeVos Registrar
4000 Whiting Drive
Midland, MI 48640-2398
USA

4. Writing Sample – A 30 minute writing sample may be required.
5. Interview – A professional graduate interview conducted by a DeVos Admissions Representative is required.
6. Commitment Deposit - If accepted, a commitment deposit will be required to confirm your space in the program. This non-refundable deposit will reserve your position in the class and will be applied toward your program expenses. *(Not required for the MS programs).*

International students who are applying need to submit all of the above if applicable and will also need to submit the following:

1. TOEFL or IELTS Scores if English is not your native language
2. Certification of Finances Form with Official Bank Verification
3. Foreign National Form Required for issuance of I-20
4. Copy of your Passport
5. Transcript evaluation

The DeVos Graduate School MBA programs start fall or spring semesters of the applied academic year; MS programs start fall, spring or summer semester of the applied academic year. The University reserves the right to cancel any graduate program start, for any reason; an alternative start date, delivery method or program may be offered in its place.

DBA Program

Individuals who want to be considered for the Doctor of Business Administration degree must hold a business-related Master's degree or equivalent from a regionally-accredited institution. All admission materials must be submitted for review prior to admittance into the DBA program.

- Possess a graduate degree from a regionally accredited college or university within the U. S., or a U.S. equivalent degree from a nationally or internationally accredited college or university outside the U.S. A graduate business-related degree is preferred.
- All applicants for DBA admission to Northwood University are required to submit an Application for Admission accompanied by a one-time application fee for doctorate programs. <http://www.northwood.edu/admissions/applications>
- Provide all official transcripts for Graduate coursework.
- Have maintained a GPA of 3.25 or better in previous graduate level coursework earned toward the graduate degree.
- Interview with DBA Program Director.
- International students who do not possess a degree from a post-secondary institution, where English is not the principal language of instruction, must have a minimum score of 575 on the Test of English as a Foreign Language (TOEFL).

- Submit a resume.
- Write a 1,000-word essay covering commitment to DBA studies and personal business research interests.
- Submit two letters of recommendation, one from a current or past employer and another from a past instructor able to speak to academic skills.

Graduate Test Scores

GRE Codes

4199 Northwood University, DeVos Graduate School

www.ets.org/gre
1-866-473-4373

GMAT Codes

59P-X5-32 Northwood University, DeVos Graduate School
12-Month Accelerated MBA Program
59P-X5-17 Northwood University, DeVos Graduate School
24-Month Evening MBA Program

1-800-717-GMAT (4628)
www.mba.com

Test of English as a Foreign Language (TOEFL)

International graduate student applicants to the DeVos Graduate School must submit standardized exam scores. Applications cannot be considered without the submission of an official score report. However, if an applicant's undergraduate coursework was delivered entirely in English, standardized exam scores may be waived provided the applicant provides official institutional documentation of delivery in English and/or agrees to pre-admission oral interview. **The code for reporting TOEFL scores to the DeVos Graduate School is 0267.**

EXAM	MINIMUM SCORE GRADUATE (MBA)
TOEFL	550 (iTP) 213 (Computer-based) 80+ (iBT)
IELTS	6.5 overall band score
STEP (Japanese-based exam)	Grade Pre-1
International Baccalaureate (IB) – <i>Undergraduate only</i>	Not accepted for graduate admission
UCLES Cambridge Exams	CAE or CPE (minimum score of C1)
ELS Language Centers	Level 112

Transcripts

(Requested through the Admissions Process)

An official transcript from all undergraduate institutions attended, including the institution where a baccalaureate degree was awarded are required. Photo copies or student-issued transcripts are not acceptable for admission. You may submit an unofficial copy of your transcript for review, however, DeVos still requires an official transcript to make an admission decision. Transfer students should reference the Graduate Transfer Credit Policy.

Northwood University

Master of Science in Leadership and Public Policy (MSLPP)

The DeVos Graduate School of Management Master of Science in Leadership and Public Policy (MSLPP) serves the mission of creating future leaders of a global free-enterprise society through providing knowledge and skill development focused on leadership, the economics of public policy, and the ability to grow the relationship between government and business. Students will have the opportunity to be adjunct scholars with Northwood University's McNair Center for the Advancement of Free-Enterprise and Entrepreneurship.

The program is offered using the online/virtual classroom incorporating asynchronous and synchronous learning technology to create a robust learning environment. These classes utilize leading edge technology. Northwood University classes are taught by faculty members who bring real-life executive experiences and application-based scholarship into the classroom.

MSLPP Program Specifications

Program Start:	Fall, Spring, Summer
Length of Program:	24 months
Total Credits:	30
Degree:	Master of Science in Leadership and Public Policy
Class Size:	15-25 students
Curriculum:	Leadership and Public Policy
Financial Aid:	Eligible students may qualify for loans

Contact Information (Admissions):

Email: devos@northwood.edu

Web: www.northwood.edu/graduate

Graduate Certificate – Strategic Financial Leadership

The DeVos Graduate Certificate in Strategic Financial Leadership serves to advance the careers of leaders in our global free-enterprise society by providing students with in-demand tools and approaches to business problems. We have designed this certificate to enhance students' finance and leadership skills that are critical for synthesizing complex data to support advanced decision making, and ultimately performance, in today's complex business environment.

The program is offered using the online/virtual classroom incorporating asynchronous and synchronous learning technology to create a robust learning environment. These classes utilize leading edge technology. Northwood University classes are taught by faculty members who bring real-life executive experiences and application-based scholarship into the classroom.

Graduate Certificate – Strategic Financial Leadership Specifications

Program Start:	Fall, Spring
Length of Program:	8-week courses
Total Credits:	12
Graduate Certificate:	Strategic Financial Leadership
Class Size:	15-20 students
Financial Aid:	Not eligible

Contact Information (Admissions):

Email: devos@northwood.edu

Web: www.northwood.edu/graduate