How to Connect Your S: Drive From Home using Windows 7

*****(This service is available for faculty and students only)*****

- Double-click on the ‘Computer’ icon on the desktop

- Click on ‘Map network drive’
- Click on **Connect to a Web site that you can use to store your documents and pictures** link

- Click ‘Next’ to Add a Network Location
- Select ‘Choose a custom network location’ and click ‘Next’

- *Type [http://mistudent.northwood.edu/users/username](http://mistudent.northwood.edu/users/username) in the address box and click ‘Next’
  *Faculty: replace the word users with faculty.
  *Replace the word username with your username.

*Depending on where you attend, you may need to type the following in the address box:
- FL: [http://flstudent.northwood.edu/users/username](http://flstudent.northwood.edu/users/username)
- MI: [http://mistudent.northwood.edu/users/username](http://mistudent.northwood.edu/users/username)
- TX: [http://txstudent.northwood.edu/users/username](http://txstudent.northwood.edu/users/username)
- Type a name for the network location (ie. mistudent.northwood.edu) and click ‘Next’.

*Depending on where you attend, you may need to type the following in the box:
FL: flstudent.northwood.edu
MI: mistudent.northwood.edu
TX: txstudent.northwood.edu

- Type your Northwood username and password in the corresponding boxes. You should **not** click on ‘Remember my credentials’. Click ‘OK’ when finished.

- Click ‘Finish’