



REGISTRATION FORM

Submit to: Northwood University • 2600 N. Military Trail • West Palm Beach, FL 33409 • Fax to: 561-681-7926 • or contact Marla Ream 561-478-5589 • Email: kingm10@northwood.edu

Name: _____
Business: _____ Title: _____
Business Address: _____
Mailing Address: _____
Day Phone: _____ Evening Phone: _____ E-mail: _____

Tuition:

PHR/SPHR: \$1230 OR \$1130 for HRPBC/SHRM Members

SHRM Member #: _____

HR Chapter: _____

PHR/SPHR

Saturdays

Dates: 9/22; 10/6&20; 11/3&17; 12/1&15
9:00am – 4:00pm

Method of Payment:

Check is enclosed (payable to Northwood University)

Bill my company (Letter of authorization required)

Charge my: Visa / MasterCard / Amex / Discover

Card # _____ Expiration Date: _____ Security Code: _____

Name on Card: _____

Signature: _____

Cancellation: A request to cancel must be made one week prior to the start of a program. Initial requests to cancel may be made by phone, but refunds will not be processed until a written request is received. If we are unable to bill a company and the registrant does not attend, the company will be billed unless the registration is cancelled in advance. There will be a \$295 cancellation fee once the course begins. Students may re-enroll one time after the original cancellation. Additional fees may apply.

GUARANTEE

Any student who does not pass the HRCI examination after completion of this course will be allowed to attend one future certification prep course free of charge. Students wishing to purchase updated textbooks and materials may do so at the University's cost but will not be charged for attending future classes.

Northwood University is a private institution specializing in management and entrepreneurial education. Northwood University's mission is to develop the future leaders of a global, free-enterprise society. Northwood operates outreach centers in eight states with 38 program centers throughout the United States.

Northwood University is conveniently located in central Palm Beach County on 93 acres of wooded property with two small lakes. The classrooms are equipped with state-of-the-art technology.

For additional information visit www.northwood.edu