

Navigating a Course Site

Understanding navigation within a course is important because you will need to know where to find course tools, grades, assignments, materials and information. This is the opening page of a course in which all students are enrolled. Blackboard Help for Students is found within the Course List box on the My Courses/Orgs page.

The screenshot shows the Blackboard interface for a course titled "Blackboard Help for Students". The top navigation bar includes the Northwood University logo, the URL "my.northwood.edu", and a "Password Reset" button. Below the navigation bar are tabs for "My Campus", "My Courses/Orgs", "My Files", "My Tools", "My Library", "WebAdvisor", and "Web Mail". On the left side, there is a "Tools" menu with options: "Communication", "Course Tools", "My Portfolios", and "Course Map". The main content area displays a post from "Blackboard Help for Students" dated "Wed, Oct 03, 2006" by "Marcella Matzke". The post text includes a welcome message and instructions on how to use the course resources.

Access course content by clicking the menu titles/buttons.

Click **Communication** to locate Discussion Boards, Group Pages, send Email or participate in online chats (Collaboration). Click **Course Tools** to access your course grades, attendance, course calendar, and a user manual for Blackboard. Click **Course Map** (and expand the window view)to locate all documents, files, and links within the course menu areas.

Should you experience problems using a course tool, contact the Northwood University IT Helpdesk for assistance, at 989.837.4421 or 877.209.4357 or helpdesk@northwood.edu.

You also have help documentation available to you providing step-by-step instructions for using various course tools like discussion boards and taking online tests within your Blackboard Help for Students course and the Helpdesk web pages.