



NORTHWOOD UNIVERSITY

Transcript Release Form

TRANSCRIPT REQUEST:

Pursuant to the Family Educational Rights and Privacy Act of 1974, Federal Law 93-380, official/unofficial student transcripts will be sent to third parties/student only upon receipt of this signed request form (written or e-mail).

Transcripts will not be mailed unless the student balance is at zero.

MBA transcript turn-around time is 24 hours of receipt of request form.

REQUESTED BY: (Please print or type)

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Student ID Number: _____

Date of Birth: _____

SEND TO: (Please print or type)

Name: _____

Company/University: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Signature

Date

Please return to:
NORTHWOOD UNIVERSITY
Richard DeVos Graduate School
Registrar's Office
4000 Whiting Drive
Midland, MI 48640-2398
800.622.9000 or 989.837.4488
Fax: 989.837.4457
www.northwood.edu/graduate